



Yavapai College District Governing Board Approved Minutes of Board Budget Workshop

Tuesday, January 10, 2017
10:00 AM
Rock House, Prescott Campus
1100 E. Sheldon Street
Prescott, Arizona

District Governing Board meeting recordings may be viewed on CableOne Access 13 or the Yavapai College Website. CableOne Access 13 records all regular board meetings for subsequent broadcast and the schedule is available on the Access 13 website at <http://www.access13.org>. The District Governing Board agenda, packet materials, handouts, and minutes are on file in the District Office and posted on the College website along with regular board meeting recordings posted approximately 12 days after each meeting at <http://www.yc.edu/v5content/district-governing-board/>.

Members Present:

Dr. Patricia McCarver, Chair
Dr. Connie, Harris, Board Member
Mr. Ray Sigafoos, Board Member

Mr. Steve Irwin, Secretary
Ms. Deb McCasland, Board Member

Administration Present:

Dr. Penelope H. Wills, President
Other staff attending are on file in the District Office.

Lynne Adams, Board Attorney

1. CALL TO ORDER - HEADING

2. Call to Order – PROCEDURAL

Chair McCarver called the Yavapai College District Governing Board meeting to order at 10:01 a.m.

3. Welcome to Guests and Staff – PROCEDURAL

Chair McCarver welcomed all guests and staff.

4. Adoption of Agenda – DECISION

Member Sigafoos moved, seconded by Member Irwin, to adopt the agenda as written. Motion carried unanimously.

5. POLICY ISSUES – HEADING

6. Overview of Yavapai County and Yavapai College - INFORMATION AND/OR DISCUSSION (refers Yavapai College Budget Work Study Handout)

- Dr. Tom Hughes, Director of Institutional Effectiveness and Research presented an environmental scan of Yavapai County and Yavapai College to include: populations, site locations, full-time student enrollment, total enrollment, population trends of gender/ethnicity/poverty, education and degree attainment, unemployment trends, and economic drivers.
- Dr. Ron Liss, Vice President of Instruction and Student Development, presented full vs part-time status, career technical education programs, student intent, early college enrollment, access, 2016 completions, 2015-2020 Strategic Plan, and KPIs (Key Performance Indicators).

7. SHORT RECESS – PROCEDURAL

Meeting recessed at 10: 46 a.m.; reconvened at 11: 01 a.m.

8. POLICY ISSUES – HEADING - CONTINUED

9. Overview of Yavapai College Historical Revenues and Expenditure- INFORMATION AND/OR DISCUSSION

Dr. Clint Ewell, Vice President for Finance and Administrative Services, presented an overview of Yavapai College historical revenues and expenses as follows:

Revenue

- State Appropriations
- Property Tax Levy
- Tuition and Fees
- Revenues at risk

Expenses

- 2015-2016 Actual Expenditures
- Operating costs per full-time enrollment and state/national trends
- General fund expenses by function: instructions, public service, academic support, student services, institutional support, plant operations & maintenance, and auxiliaries
- Operating costs by labor and non-labor

10. ADJOURNMENT OF REGULAR MEETING - PROCEDURAL

Member Sigafos moved, seconded by Member Irwin, to adjourn the meeting. Motion carried unanimously.
Board Workshop adjourned at 11:34 p.m.

Respectfully submitted:

_____/S/_____
Ms. Karen Jones, Recording Secretary

Date: February 14, 2017

_____/S/_____
Mr. Ray Sigafos, Chair

_____/S/_____
Mr. Steve Irwin, Secretary

*Board agenda, packet materials, handouts from meeting are on file in the District Office and posted on the College website: www2.yc.edu.
The mission of Yavapai College is to provide cost-effective, convenient learning opportunities for the diverse populations of Yavapai County.*